

STATE OF MAINE  
DIRECT HIRE CAREER OPPORTUNITY

POSTING  
**JUVENILE PROGRAM MANAGER (JPM)**

LONG CREEK YOUTH DEVELOPMENT CENTER  
675 WESTBROOK ST  
SOUTH PORTLAND, MAINE 04106

**Date:** January 6, 2012  
**Pay Grade** 26  
**Class Code** 5253

**Expires:** January 20, 2012  
**Bargaining Unit** MSEA  
**Salary Range** 43,305.60-59,280.00

State Paid Dental Insurance: \$13.69 bi-weekly

Value of State Paid Health Insurance

Level 1:	95% State Contribution (employee pays 5%):	\$345.58 biweekly
Level 2:	90% State Contribution (employee pays 10%):	\$327.39 biweekly
Level 3:	85% State Contribution (employee pays 15%):	\$309.20 biweekly

\* The level of the actual value of state paid Health Insurance will be based on the employee's wage rate and status with regard to the health credit premium program as of July 1, 2011.

Value of State's share of Employee's Retirement: 17.87%

**DESCRIPTION:** Long Creek Youth Development Center has an opening for a Juvenile Program Manager overseeing the care and treatment programs for committed and detained female youth located within a separate unit in the facility. Responsibilities include managing, implementing, and interpreting residential policies and procedures, as well as coordinating and evaluating program activities.

**To be successful in this position you must have knowledge of:**

- Modern management practices, principles, and techniques of institutional rules and regulations
- State laws pertaining to juveniles
- Counseling techniques for juveniles
- Juvenile disciplinary theory and practices
- Correctional program development
- Security techniques and methods
- Community resources and agencies

**As well as the ability to:**

- Direct, coordinate, and evaluate the work of subordinate staff
- Direct, administer, and evaluate resident programs
- Communicate effectively orally and in writing
- Implement and recommend changes in institutional policy
- Counsel juvenile residents
- Maintain a secure correctional facility

**MINIMUM QUALIFICATIONS:** A Bachelors degree in one of the behavioral sciences or related field with some course work relating to youth or juvenile justice issues and four years experience in juvenile and /or youth programs to include two (2) years in supervisory capacity. Experience may be substituted for education on a year to year basis.

**HOW TO APPLY:** Submit a State of Maine Direct Hire Application form, to Personnel Department, Long Creek Youth Development Center, 675 Westbrook Street, South Portland, ME 04106, no later than 4pm on the closing day.

*Maine State Government is an Equal Opportunity/Affirmative Action Employer  
Women and Minorities are encouraged to apply*